

City of Ridgeside, Tennessee

Quarterly City Commission Meeting Minutes

1-25-18

In Attendance: Sign-In Sheet Attached

Commissioners in Attendance: Mayor Janet Jobe, Commissioners Blane Haywood and Kurt Faires

Guests:

Call to Order:

Pledge of Allegiance and Invocation, Billy Cooper, former mayor and current resident.

Approval of last meeting minutes: Quarterly meeting October 17, 2017. **M/MS: Approved**

Committee Reports:

WWTA – (Billy Cooper) No additional updates to report.

Treasurer's Report, and Budget review as of 12/29/2017,

General Account balance: \$742,155.45

Gas Tax Fund Balance: \$50,078.87

To date approximately \$460,000.00 has been spent on the swimming pool. There is a remaining \$38,100 approximately to be paid bringing the total pool budget including two shade cabanas and painting the pool house to right at \$500,000, on budget. Detail of pool expenditures provided.

To date, payments on the GoNote of \$950,000.00:

4/1/2017 Interest \$11,897.17

10/01/2017 Interest \$13,727.50 + Principal \$67,000.00

For total debt service in calendar year 2017 of: \$92,624.67.

Next payment is due: April 1, 2018, interest of \$12,759.35.

Beautification Fund: Balance of \$1,665.00.

Denning and Cantrell completed the City audit with NO findings. The commission thanks accountant Shelly Camp for helping to make this possible. Limited copies available. Thank you

to Brant Mason, citizen and City CMFO, for completing the MD&A included in the audit. Final audit copies available. **M/MS: to accept audit as submitted. Approved**

Safety and Security Report – Mayor Jobe met a third time with the City of East Ridge Manager, Chief Williams and Chief Reed to discuss the Fire and Police contracts that East Ridge provides for Ridgeside at their City commission meeting of 1/11/2018. East Ridge extended the renewal deadline from Dec. 31st, 2017 to Jan. 30, 2018 at the Commission’s request. The ER Commission voted on Jan. 11, 2018 to only offer Fire and Police service together. They also requested a counter proposal from Ridgeside Commission.

Proposed counter-offer to the City of East Ridge involves a 3% rate increase cap in years 2 and 3, acknowledging that as of the last set of audited financials for ER in 2016 showed Ridgeside still paying more per person and more per house than ER, and Ridgeside has not changed in scope or numbers for the most part. Ridgeside also does not have any commercial businesses.

M/MS: to propose the same rate for year 1 from 07/01/18 to 06/30/19, 3% increase in year 2 from 7/1/19 to 6/30/20, and 3% increase in year 3 from 7/1/20 to 6/30/21 – from Commissioner Haywood.

Amended by Commissioner Faires with approval: To allow the Mayor to negotiate up to 5% increase for the next three years, as needed, to finalize the contract within the next deadline, to be extended a second time by ER Commission and to accommodate both cities calendars.

Amended Proposal: M/MS: PASSED

Mayor Jobe will communicate with City Manager Scott Miller on Friday, 1/26/18.

Park Report – (Commissioner Haywood reporting in lieu of Park Committee Representation): Committee has noted to desire to facilitate misc. minor enhancements to park and common areas including completion of playground surrounding area improvements to walking areas, general vine and weed removals, as well as needed shrub pruning and mulch refreshing in cul de sac areas. Park committee will meet to discuss execution of these stated needs.

City Maintenance Report – City Maintenance Report – the storm drain repair work on Ridgeside between 104 and 106 Ridgeside was completed by Native Excavation. The City did receive a refund for unused materials.

Community Club Report – no report given.

Old Business:

Ridgeside Air Pollution Control Ordinance - At the last meeting, Bob Colby, Director of Air Pollution Control, re Ordinance 2017-01 for Ridgeside: *An Ordinance to Amend the*

Ordinance Known as "The Ridgeside Air Pollution Control Ordinance" by Providing for Revised Rules for New Source Review; Increased Permit Fees; Revised Ambient Air Quality Standards; and Certain Housekeeping Provisions. M/MS: To approve as presented on Second Reading. Approved

Building Permit updates – Building Permit updates: 309 Lynncrest, City requests update at this meeting. Neighbors continue to complain about the condition of this yard and the two walls. No work or updates have been done in weeks/months. No report from homeowner for many months.

Pool Construction Status - City Engineer, Ron Jobe and Project Manager, Gabe Thompson.

Ridgeside has entered into a pool maintenance contract with ASP through the pool contractor, Georgia Pools, for one year, year round maintenance. In addition, a Pool Manager position to oversee maintenance, upkeep, cleaning, winterizing, water service, is proposed, with an off-season monthly payment of \$300.00 to include weekly onsite inspections at the pool to cover a proposed list of duties which includes overseeing the contractor ASP. Brandon Lowry has agreed to fill this position. A pool maintenance contract will need to be renewed/implemented directly with the City when the one provided by the pool contractor with ASP expires.

Pool Committee is working on pool policies and 2018 membership fees.

M/MS: Approved to offer Brandon Lowry the Pool Manager position, at \$300 a month, for off season months, with the seasonal management job fee to be negotiated separately with the Pool Committee and Commissioner Haywood. A Position Description is being finalized (draft attached).

Pool Committee Report Brandi Stascewski – Pool Committee working on ways to sell old equipment to help finance other improvements around the pool facility. Committee also working on ways to improve abilities for Lifeguards to check membership status of swimmers.

Street Lighting Update (Ron Jobe, City Engineer) March Adams working on plans, will receive bids over the next several weeks. Approximately 5 lighting contractors expected to bid on project. Resident Linda Allen is leading a committee to obtain info, pricing and help with selection on light fixtures. Hope to receive bids for the electrical work in Feb. 2018

Sanitation Committee Report – (Commissioner Haywood presenting for Sanitation Committee): Prior to Q4's public meeting the Commission had obtained a Ridgeside Sanitation Committee report regarding the current garbage/recycle contract with Republic and the bid process to hire ongoing services of garbage and recycling collection for the next three years.

Committee's recommendations proposed to the Ridgeside Commission: To continue garbage service with Republic Services, switching to curb side service on April 1, 2018 due to increasing

fees and the inevitable discontinuation back-door service. Service change from *Back Door* to *Curbside* will save Ridgeside approximately \$17,000 in 2018, with slightly more savings in years 2 and 3 from back-door pickup if available. Republic will continue to offer backdoor services at no extra charge for residents who are unable to physically bring the trash to the curb. To request this service please work with your physician to complete and return the Application for Need Assistance form. This proposal was reviewed, public input was given and the motion was approved at the October 17th, 2017 public meeting.

Ordinance 2017-02 is presented: State of Tennessee Comptroller of the Treasury Office of Open Records Counsel, Public Records Policy, required by law. **M/MS: to accept the policy as presented, Second Reading. Approved.**

2 Brookwood Drive property update: Plans submitted for new house and placement on lot, and reviewed by Commission. City Engineer met with builder Billy McCoy. Commissioners express concern and require a resolution for the height of the retaining wall behind the house (at 20-22 feet) needing a railing fence to keep children and animals from falling off, and that the concrete wall that can be seen from the road be covered in the same building materials as the house. A wall covering solution was presented and accepted. Still outstanding is a security solution to the top of the wall.

New Business:

Voting: There will be three different times that voting will take place in Hamilton Co. in 2018, including congressional mid-term elections in November that will also include new Ridgeside Commissioner positions. All interested citizens are encouraged to attend community meetings to see how the City operates, and to volunteer to serve as a Commissioner. Procedures handled by Hamilton Co. Voting commission. A list of 25 valid names and addresses must be collected and submitted by an approved date in order to have your name listed as a candidate for Ridgeside Commissioner on the City ballot.

City Liability and E&O Insurance Policies - were renewed at year end with The Pool, Tennessee's Risk Management Insurance Company that works with municipalities. The new cabanas, equipment and the pool house were added to the policy. The swimming pool is not eligible for property coverage, per law, but is covered under the liability policy.

Street Parking at 2 N. Lynncrest: Mayor Jobe reported that neighbors continue to note that cars at 2 N. Lynncrest are parked on the street continuously, creating a hazardous situation by forcing cars to travel in the middle of the road in a curve. These are new cars at this address and possibly new occupants. Mayor Jobe will write a letter to the occupants noting that the City does not have an ordinance allowing full time parking on the street, that each house is required

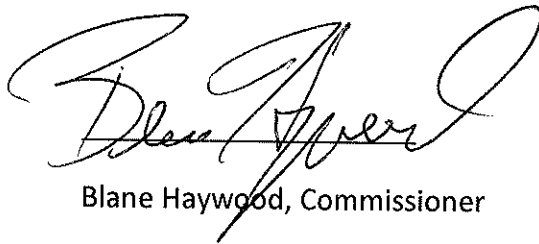
to have a driveway and off-street parking, and that neighbors are complaining about dangerous situation.

Next meeting: Next Regular Scheduled meeting is **April 24th, 2018**, this is a **revised date** from the regularly scheduled meeting listed on the directory of April 17, 2018.

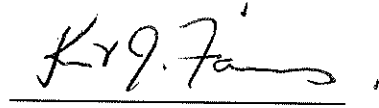
Meeting adjourned at 8:10 p.m.



Janet Jobe, Mayor



Blane Haywood, Commissioner



Kurt Faires, Commissioner

City of Ridgeside, Tennessee

Quarterly City Commission Meeting - Attendees List

January ²⁵~~26~~, 2018

ATTENDEE NAME

ADDRESS

Blair Haywood + Mary Pat
RON JOBE

132 Ridgeside
203 WINDMERE

Brandy Staszewski
Mary Pat Haywood
KURT FAIRES

204 Windmere
137 Ridgeside
127 Ridgeside Rd
100 Hilldale DR

SHAWN SCOTT

8 N. Lynncrest

Billy Cooper
Janet Jobe

203 Windmere Dr.

Bob Edwards

12 N Lynncrest
29 Crescent Park

Becky Hooper

124 Ridgeside Rd

DAVID SILVERSKITT

Jim O'Brien
Sandra Longen
Anne Curtis

209 Brookwood Dr.
119 Ridgeside Dr
4 Brookwood Dr

BRAUNT MASON

200 WINDMERE

Menia Richardson

401 Lynncrest Drive

Paul Bushu

4 Lynncrest Dr.

Kevin Astinger

205 Brookwood Dr